



Registered Charity Number 1101767

President: Air Chief Marshal Sir Michael Graydon GCB CBE

TRUSTEES' ANNUAL REPORT (2021)



Raising welfare funds



Central Band of the Royal Air Force in rehearsal (The King's Church, Amersham)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROYAL AIR FORCE MUSIC CHARITABLE TRUST

I report to the trustees on my examination of the accounts of the Royal Air Force Music Charitable Trust (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



P G L Colcomb FCCA
Wright Vigar Chartered Accountants
15 Newland
Lincoln
LN1 1XG

5 May 2022



Wright Vigar
WRIGHT VIGAR
CHARTERED ACCOUNTANTS

Royal Air Force Music Charitable Trust

The Royal Air Force Music Charitable Trust was founded by Malcolm Goodman MBE on 1 December 2003, and subsequently registered by the Charity Commission on 27 January 2004 to raise welfare funds through the performance of live music by Royal Air Force musicians.

The charity primarily organises fund raising concerts in locations where the bands might otherwise not be able to perform. Through these concerts and the sale of associated RAF Music merchandise, the charity also raises funds from which donations are made to RAF and other Service charities.

As RAF musicians routinely undertake deployments in support of HM Forces around the world, the charity also provides welfare support to personnel whilst deployed on 'out of area' operations.

REFERENCE AND ADMINISTRATIVE INFORMATION

The trustees are pleased to present their report together with the financial statements for the financial year ended 31 December 2021 in accordance with current statutory requirements, the Deed of Trust and the Statement of Recommended Practice.

Charity Name: Royal Air Force Music Charitable Trust

Registered Charity Number: 1101767

Principal Address: 24 Bayford Drive, Newark NG24 2GS

Bankers: NatWest, 1 Market Place, Newark NG24 1DY

THE CHARITY TRUSTEES



Malcolm Goodman MBE ARCM (Founder and Honorary Administrator)

Malcolm Goodman studied the horn at the Royal College of Music in London and first joined the Royal Air Force as a member of the Central Band of the Royal Air Force in 1975 until 1980. Following a brief freelance career, he returned to the Royal Air Force as principal horn with the Western Band of the Royal Air Force in 1990, and subsequently with the Band of the Royal Air Force Regiment then based

at Royal Air Force Cranwell. Following his additional appointment as Public Relations and Marketing Manager for the RAF Music Services, he established the Royal Air Force Music Charitable Trust in 2004.

Malcolm is a Gulf War veteran, having undertaken active service at field hospitals in Saudi Arabia during the 1991 conflict, and was awarded the MBE from Her Majesty The Queen in 2001. He retired from the Royal Air Force in 2006 to undertake a new appointment as Music School Manager at Uppingham School in Rutland until retirement in 2014.

Trevor McDonald LTCL (Chairman)

Trevor McDonald played the trumpet and bassoon in his school years, and subsequently went on to teach music at a school in Bangor, before joining the Royal Air Force in 1976. His career included service with the Band of the Royal Air Force Regiment, Band of the Royal Air Force Germany, and as Warrant Officer and Bandmaster with the Central Band of the Royal Air Force and Band of the Royal Air Force College. Having also undertaken an appointment as staff instructor with the Royal Air Force School of Music, following an extensive career of 32 years he retired from the Royal Air Force in 2008. Trevor is a Gulf War veteran, having undertaken active service at field hospitals in Saudi Arabia during the 1991 conflict.

John Baigent

John Baigent joined the Royal Air Force Music Services as a trumpeter in 1971, serving with the Southern Band of the Royal Air Force, Band of the Royal Air Force Germany, Band of the Royal Air Force Regiment and Band of the Royal Air Force College. Retiring after 29 years' service, he continued his employment at Royal Air Force Cranwell in a civilian capacity until 2018 and continues to provide on-going technical support for band concerts at the Whittle Hall RAF Cranwell. As a trumpet player with local orchestras and wind bands, he also has a supporting role with various other community organisations. John is a Gulf War veteran, having undertaken active service at the War Hospital in Maharraq during the 1991 conflict.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

As a registered charity, the Royal Air Force Music Charitable Trust is governed by its Deed of Trust dated 1 December 2003, registered by the Charity Commission on 27 January 2004.

Appointment of Trustees

The trustees are appointed by the Board of Trustees by a resolution of the trustees passed at a special meeting called under clause 15 of the governing document (Deed of Trust). The charity has no custodian trustees. The trustees meet regularly during the year, either in person or using video conference facilities. The day-to-day management of the charity is delegated by the trustees to Malcolm Goodman.

Public Benefit Statement

The Royal Air Force Music Charitable Trust promotes the performance of live music by RAF musicians through fundraising concerts for the general public, and also provides welfare funding to members of HM Forces and their dependants during operational deployments, and to former service personnel through grants to other service charities.

OBJECTS AND ACTIVITIES

Objects of the charity

In accordance with the charity's Deed of Trust, the objects of the charity are to advance, improve, develop, and maintain public education in and the appreciation of the art and science of music in all its aspects, and to promote the welfare of serving and former members of the Royal Air Force and their dependants through donations to other Royal Air Force charities, and by such other ways as the trustees shall from time to time determine.

Summary of Main Activities

- The promotion and support of live music events by Royal Air Force musicians in association with the Royal Air Force Music Services and other RAF charities.
- The provision of welfare grants and donations.
- The production and sale of RAF Music recordings and merchandise.

ACHIEVEMENTS AND PERFORMANCE

Following the cancellation of concerts in 2020 and the loss of all associated income, the trustees had hoped concerts might resume in 2021, however, the on-going Covid19 pandemic resulted in yet further cancellations. Fortunately, with the easing of restrictions later in the year the trustees did manage to reinstate three previously planned concerts at very short notice in Newark, King's Lynn and Amersham, which, despite on-going audience hesitancy still produced a nominal profit of £2,852. In the circumstances the trustees therefore felt the decision to take the financial risk to get Royal Air Force Music back on the concert stage at the earliest opportunity, even though the pandemic situation remained uncertain, had proved to be correct.



Members of the RAF Music Services supporting NHS Covid operations

Throughout much of 2020 and 2021 many Royal Air Force musicians were also deployed in support of NHS Covid19 operations around the country. Consequently, in view of the extended periods away from home and in such unique circumstances the trustees provided welfare donations to the families of such personnel totalling £1,368.

The charity also donated £1,506 to 'Every Life', the charity of the King's Church Amersham, in lieu of venue hire charges for the concert in October 2021.

The financial impact of Covid19 has dramatically reduced the charity's gross income from £62,455 (2019) to £16,150 in 2020 and £19,608 in 2021. However, the lack of any concerts for much of this time is also unprecedented, consequently, the trustees hope the relaxation of restrictions will now enable the charity's activities to return to pre-pandemic levels during 2022 and 2023.

FINANCIAL REVIEW

The charity operates in support of the objects on the basis of funds currently available, or guaranteed funding for future events. The trustees therefore do not promote events or activities for which funding is otherwise not assured.

Policy on Reserves

At the end of the financial year the charity had cash funds of £35,708 enabling the Board of Trustees to consider further projects for the coming year, whilst ensuring the charity always maintains the agreed minimum credit balance of £1,000.

Review of Major Risks

The charity does not undertake any activities or enter any contractual agreements that cannot be fulfilled with funds either currently available or reasonably expected. Consequently, with the effects and restrictions of Covid-19 diminishing the trustees now feel justified in developing The Queen's Platinum Jubilee concert tour in 2022. However, such plans will proceed with some caution to ensure the financial security of the charity is not compromised should restrictions return at a future date.

Grant-making Policy

In accordance with the governing document the charity is empowered to provide grants and support welfare funding through donations to other service charities, associated organisations and personnel. In 2021 the total of grants made under this policy was £2,924.

Investment Powers

Under the terms of the Deed of Trust, the trustees have the power to make any investment which they see fit.

Trustee Remuneration and Benefits

Neither the trustees nor any person connected with them has received any remuneration or benefits in 2021.

Trustee Expenses

The trustees were reimbursed £1,175 for travel and subsistence costs incurred for the administration of the charity and associated concert planning.

Staff Costs and Emoluments

The charity does not have any paid staff or employees and is managed on a completely voluntary basis by the trustees.

Signature and Declaration

I declare, in my capacity of charity trustee, that the trustees have approved this report, and have authorised me to sign it on their behalf.



Signature:

Name: Malcolm Goodman MBE
Position: Founder / Honorary Administrator
Date: 4 March 2022

RECEIPTS AND PAYMENTS ACCOUNTS (Functional Analysis)

Unrestricted Funds

Year Ended 31 December 2021

Notes to accounts		2020 (£)	2021 (£)
Receipts			
1	Donations, legacies and other similar receipts	359	2,011
2	Operating activities to further charity's objects	14,691	15,566
3	Operating activities to generate funds	1,082	2,029
	Investment income receipts (Bank Interest)	18	2
	Sub-Total	16,150	19,608
	Other Receipts (not counting as "Gross Income")	0	0
	Total Receipts	16,150	19,608
 Payments			
4	Grants paid	5,564	2,924
5	Charitable Activities	4,823	12,714
6	Payment for Generating Funds	632	1,215
7	Support Costs	2,326	2,148
	Management & Administration	0	0
	Sub-Total	13,345	19,001
	Other Payments (not counting as "Expenditure")	0	0
	Total Payments	13,345	19,001
	Net of Receipts/(Payments)	2,805	607
	Cash funds last year end	32,296	35,101
	Cash funds this year end	35,101	35,708

NOTES TO ACCOUNTS

Receipts	(£)
1. Donations, legacies and other similar receipts	
Audience Donations	1,610
Misc. Donations	388
Amazon Smile	13
Total	2,011
2. Operating activities to further charity's objects	
Concerts	13,656
CD Sales	1,910
Total	15,566
3. Operating activities to generate funds	
Merchandise	2,029
Total	2,029
Payments	(£)
4. Charitable Grants Paid	
Every Life (King's Church Amersham)	1,506
Air Cadets	50
Welfare Operational Support	1,368
Total	2,924
5. Charitable Activities	
Venue Charges	4,602
Concert Planning (Travel & Subsistence)	954
MoD Charges	1,107
RAF Band (Subsistence)	1,313
RAF Band Transport	2,912
Printing & Advertising	1,707
Online Charges (CD Sales)	119
Total	12,714
6. Payments for Generating Funds	
Merchandise	715
Misc.	500
Total	1,215
7. Support Costs	
Stationery	100
Computer	239
Internet Charges	450
Professional Fees	570
Insurance	288
Travel and Transport	104
Sundries	397
Total	2,148

The Royal Air Force Music Charitable Trust currently has no endowment funds

The Royal Air Force Music Charitable Trust currently has no restricted funds

Statement of Assets and Liabilities at Year End

Year Ended 31 December 2021

	Unrestricted funds (£)	Restricted funds (£)
Cash Funds	35,708	0
	Total Cash Funds	35,708
Other Monetary Assets	0	0
CD Stock (4191)	12,573	0
Merchandise Stock	1,860	0
Teddies (179)	1,074	0
Keyrings (138)	276	0
Mugs (204)	510	0
Investment Assets	0	0
Prepayments and Accrued Income	0	0
Assets Retained for the Charity's Own Use	0	0
Liabilities	600	0



Band of the Royal Air Force College (Corn Exchange, King's Lynn 2021)



Band of the Royal Air Force College (Palace Theatre, Newark 2021)



 ROYAL
AIR FORCE Music
Charitable Trust

www.rafmusic.org.uk
www.facebook.com/rafmct